ANIMEFIESTA

# FOOD VENDOR APPLICATION

Food & Beverage Vendor Application Form

**PLEASE COMPLETE ALL APPLICABLE FIELDS • Submit to animefiesta.ca@gmail.com**

Please provide clear and accurate information so the AnimeFiesta team can review your food vendor application.

## 01 | EVENT & BOOTH DETAILS — Confirm final event arrangements with the organizer

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|---|---|
| **Event / Convention** | AnimeFiesta SpringFest2027 |
| **Event Date(s)** | January 2 - 3, 2027 |
| **Venue / Location** | CCCC |
| **Public Event Hours** | |
| **Application Deadline** | Dec, 28, 2026 |
| **Food Vendor Booth Fee** | $ 600 CAD + applicable HST* |
| **Outdoor Booth Space** | 8 ft × 8 ft |
| **Provided by Organizer** | 1 table, 2 chairs, and 4 event tickets |
| **Food Vendor Setup Window** | 12:30 PM on January 2, 2027 |

*The fee and included items should be reconfirmed by the organizer before this form is published.

## 02 | APPLICANT & BUSINESS INFORMATION

| | |
|---|---|
| **Business / Exhibiting Name** | _____ |
| **Legal First & Last Name** | _____ |
| **Email Address** | _____ |
| **Contact Number** | _____ |
| **Website / Online Menu** | _____ |
| **Instagram / Social Media** | _____ |

## 03 | FOOD MENU & SERVICE REQUIREMENTS

| | |
|---|---|
| **Brief Description of Food** | Describe the food and beverages you plan to offer:<br>_____ |
| **Menu / Product Categories** | ☐ Meals / hot food ☐ Snacks / desserts ☐ Non-alcoholic beverages<br>☐ Packaged food ☐ Other: _____ |
| **Food Preparation Method** | ☐ Prepared on-site ☐ Prepared off-site ☐ Pre-packaged / ready to serve |

| | |
|---|---|
| | Details: _____ |
| **Equipment / Power Needs** | ☐ No special needs ☐ Electrical outlet requested ☐ Other: _____<br>Requests are not guaranteed and must be approved by the organizer. |
| **Licences & Insurance** | Food vendors must bring any required catering / food-service licence, insurance, and other required items or documentation. |

## 04 | APPLICATION & PAYMENT PROCESS

- Confirm that you are available to attend the event on the dates listed above.
- Complete this form and email it to animefiesta.ca@gmail.com. Use the subject line: "Exhibiting Name – Food Vendor Booth ."
- The organizer will review your application and may request additional menu, licence, insurance, or operational information. Submission does not guarantee acceptance or reserve a booth.
- If approved, the organizer will provide payment instructions. Payment must be completed within 48 hours of approval unless otherwise agreed in writing.
- If payment is not received within the stated period, the organizer may offer the space to another applicant. A booth is confirmed only after acceptance and payment are confirmed.

## 05 | FOOD VENDOR RULES & RESPONSIBILITIES

- Food vendors are responsible for obtaining and carrying all licences, permits, insurance, and documentation required for their business and food-service activities. Provide documentation to the organizer upon request.
- Vendors may sell only the food and beverages described in the approved application. Menu changes or material changes to food preparation and service must receive prior approval from the organizer.
- Vendors must comply with applicable food-safety, public-health, fire-safety, waste-disposal, and other legal requirements, as well as all venue and organizer instructions.
- Unless expressly approved in writing, alcohol, tobacco, illegal substances, and prohibited or unlawful products may not be sold or distributed.
- Vendors are responsible for bringing any equipment, utensils, serving supplies, ingredients, and other items not expressly listed as provided by AnimeFiesta. Any electrical or equipment request must be approved in advance.
- Vendors must keep their booth and surrounding area clean and orderly during the event. After the event, vendors must pack up their booths, remove their waste and belongings, check for items left behind, and leave the premises in an orderly manner.
- The organizer may require removal of unapproved items or stop food service if there are safety, compliance, or policy concerns, subject to applicable law and event policies.

## 06 | APPLICANT ACKNOWLEDGEMENT

By signing below, I confirm that the information provided is accurate and that I have read and agree to follow AnimeFiesta's Food Vendor Responsibilities, Code of Conduct, event rules, and applicable policies. I understand that this application is subject to organizer approval.

| | |
|---|---|
| **Applicant Signature** | _____ |
| **Date** | _____ |
| **Printed Name** | _____ |
| **Business / Exhibiting Name** | _____ |

**Thank you for your interest in Food Vendor opportunities at AnimeFiesta!**

animefiesta.ca@gmail.com | www.animefiesta.ca